



Job Posting

Position:	Senior Finance Business Process Analyst
Department:	Integrated Technology Solution (ITS) Project Team
Reporting to:	Finance Team Lead
Location:	Project Office, Downtown Toronto
Employment Type:	Contract to October 31, 2012
Posting:	326

Plexxus provides leading edge business support solutions to Ontario's health care sector. It is owned by 11 member hospitals: Holland Bloorview Kids Rehab, Lakeridge Health, Mount Sinai Hospital, North York General Hospital, Rouge Valley Health System, St. Joseph's Health Centre, The Scarborough Hospital, Sunnybrook Health Sciences Centre, Toronto East General Hospital, University Health Network (with Toronto Rehab), and Women's College Hospital.

Plexxus is a not-for-profit shared service organization with a mandate to provide supply chain as well as transactional finance, human resources and payroll services to member healthcare organizations. The objectives of Plexxus are to improve service levels and maximize non-clinical efficiencies, resulting in savings for members that can be reinvested in direct patient care. Plexxus embodies values that reflect a commitment to excellence. These include: A focus on results while delivering value, acting with integrity and respect, inspiring our people, being flexible and responsive, and finding innovative solutions for our customers.

We are currently implementing a large Supply Chain and Finance transformation, known as the "Integrated Technology Solution" or "ITS" Project, at Plexxus and our 11 member Hospitals. The solution is being enabled by SAP. We are recruiting a Senior Business Process Analyst to join our Finance Core Team for roll out of the SAP solution to our member organizations.

This position is responsible for the following business areas;

- 1) Finance and cost centre accounting with emphasis on MOHLTC MIS reporting requirements
- 2) Capital Projects (project systems) and asset accounting
- 3) Grants and funds management (public sector management)
- 4) Accounts payable

Accountabilities:

- Collaborate with hospital finance representatives to confirm business requirements and prepare for data conversion
- Participate in data conversion activities, support hospital finance representatives during data load validation activities and maintain data load documentation necessary for audit purposes
- Update business process procedures



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- Participate in user acceptance test script development and test execution with adherence to testing standards
- Collaborate with functional teams to solution integration issues
- Delivery of end-user training and provision of post go-live support

Qualifications:

- Financial accounting expertise relevant to a hospital or healthcare setting.
- Working knowledge of Ministry of Health and Long-term Care MIS reporting requirements an asset.
- Experience in SAP ECC6 or other versions no earlier than R/3 4.6c.
- Practical experience using grants management and project systems an asset.
- Participation in at least one full-cycle SAP implementation.
- Process improvement and/or business analysis experience
- Strong diplomacy and communication skills
- Comfortable working in a project management environment
- Adept at communicating to a peer audience for purposes of training and knowledge transfer

Interested candidates please apply by resume to Plexxus at itcareers@plexxus.ca . While Plexxus thanks all applicants, we advise only those who qualify for an interview will be contacted.

At Plexxus, we are committed to diversity and equitable opportunity for all individuals.

Posting Date: January 30, 2012

Closing Date: February 6, 2012